

## INVITATION TO TENDER FOR THE PUBLIC PROCUREMENT 01/2015

<b>Name of the Issuer (i.e. Procuring Entity) :</b>	Local Transport Agency, Ltd Company, Kragujevac (LTA)
<b>Head office:</b>	17 Kralja Petra I, Kragujevac
<b>Website:</b>	<a href="http://www.gas-kg.com">www.gas-kg.com</a>
<b>Type of a procuring entity:</b>	Public company – Local Self-government
<b>Type of tendering:</b>	Open procurement
<b>Subject of the Tender:</b>	Public procurement – city-region passenger transport services

**Name and code in the General Procurement Register:** 60112000 – public road transport services

**Subject of the Tender has been divided into four (4) lots:**

**Lot 1** – bus routes category 1

**Lot 2** – bus routes category 2

**Lot 3** – bus routes category 3

**Lot 4** – bus routes category 4

**Evaluation criteria for a Contract award:** economically most acceptable offer.

**Evaluation criteria & weightings:** forty (40) weightings allocated for a vehicle fleet, fifty (50) for a discount, and ten (10) for service quality.

**How to obtain tender documents & the Internet address that tender documents will be available at for download:**

Tender documents may be obtained via the Public Procurement Web Portal [portal.ujn.gov.rs](http://portal.ujn.gov.rs) and/or the website of the LTA Ltd Kragujevac [www.gas-kg.com](http://www.gas-kg.com), as well as on LTA Ltd Kragujevac premises at 17 Kralja Petra I, 34000 Kragujevac, Serbia, every working day from 7.30 am to 3 pm.

**Potential bidders may obtain timely and correct information about tax liability, environmental protection, employment protection, working conditions etc, at the following postal and/or Internet addresses of the statutory authorities and/or public bodies, or else regional authorities and/or departments of autonomous provinces or local governments:**

- Ministry of Finance – Revenue Authorities of the Republic of Serbia  
Save Maškovića 3-5, Belgrade, Republic of Serbia; [www.poreskauprava.gov.rs](http://www.poreskauprava.gov.rs);
- Ministry of Agriculture and Environmental Protection  
Nemanjina 22-26, Belgrade, Republic of Serbia; [www.mpzss.gov.rs](http://www.mpzss.gov.rs);
- Ministry of Labour, Employment, Veteran and Social Policy  
Nemanjina 22-26, Belgrade, Republic of Serbia; [www.minrzs.gov.rs](http://www.minrzs.gov.rs);

- Social Insurance Institute

Bulevar umetnosti 10, Novi Beograd, Republic of Serbia; [www.zso.gov.rs](http://www.zso.gov.rs);

- Environment Agency

Ruže Jovanović 27a, Belgrade (the Žabljačka Street entrance), Republic of Serbia;  
[www.sepa.gov.rs](http://www.sepa.gov.rs)

### **Submitting a Proposal/Bid & deadline for receipt of tenders:**

Proposals/Bids are to be submitted in a sealed envelope, which must have a reference number on the front side and the Bidder's address and seal/stamp on the back. In the event that the tender closing date falls on a non working day, proposals/bids must be submitted no later than 1 pm on the following business day. Tenders received after the due date will be deemed invalid; they will be retained unopened until the tender closing date by the Issuer and consequently returned to the Bidder unopened with the designation "untimely submission". The deadline for the submission of tenders expires at 1 pm on 19 May 2015.

Working (business) days are defined as weekdays (Monday to Friday) hereof, whereas Saturday and Sunday are defined as non working days.

### **Time, date, venue and tender opening procedure**

On the last day of tender closing date 19 May 2015 at 1.15 pm on on LTA Ltd Kragujevac premises at 17 Kralja Petra I, 34000 Kragujevac, Serbia.

### **Terms and conditions under which Bid Managers may participate in opening of tenders:**

Authorised representatives of bidders are entitled to actively participate in opening of tenders; their position relative to this function must be substantiated with a written and verified Power of Attorney.

### **Deadline for an award decision: 15 days from the date of opening of tenders**

The Issuer reserves the right to cease the tendering process, if the circumstances under which the process was started change, if the tender proposals/bids are invalid and/or unacceptable, or else on grounds of any other reasons contained in the Public Procurement Act.

**Contact person(s):** Aleksandar Popović, Dragoljub Merdžan

Email: [office@gas-kg.com](mailto:office@gas-kg.com), Fax: +381 (0)34 501 100

**Note:** An Invitation to Tender must also be designed and published in English in accordance with Article 57 paragraph 4 of the Public Procurement Act.

Any communication made must comply with Article 20 of the Public Procurement Act.